

ACT College ♦ Career Resources Center

EMPLOYER FOLLOW-UP SURVEY

Employee Name	
Hire Date	
Title/Position	
Business/Organization Name	

SURVEY

Please evaluate the performance of the ACT College graduate now working for your organization utilizing the following scale.

1	2	3	4	5
Student exhibits no understanding or comprehension of the specific skill, skill set or professional trait.	Student requires assistance when performing or exhibiting a skill, skill set, or professional trait; difficult to work alone.	Student can perform or exhibits the skill, skill set, or professional trait; requires very little, if any, assistance or motivation to perform.	Student's performance or exhibition of skill, skill set, or professional trait demonstrates full comprehension and proficiency.	Student's performance or exhibition of skill, skill set, or professional trait comparable to seasoned professional; demonstrates mastery of area.

For each of the following areas, circle the number which best represents the employee's actual ability to perform or exhibit the designated skill, skill set, or professional trait. Do not rate an employee in areas unless you have observed them perform the particular skill or exhibit the particular trait.

1. Accepting responsibility	1	2	3	4	5
2. Punctuality	1	2	3	4	5
3. Reliability and Dependability	1	2	3	4	5
4. Personal Initiative	1	2	3	4	5
5. Willingness to learn	1	2	3	4	5
6. Works well with others	1	2	3	4	5
7. Cooperates with supervisor	1	2	3	4	5
8. Work attendance	1	2	3	4	5
9. Personal appearance	1	2	3	4	5
10. Compliance with regulations and policies	1	2	3	4	5
11. Mathematical and computation skills	1	2	3	4	5
12. Technical knowledge	1	2	3	4	5
13. Organizational abilities	1	2	3	4	5
14. Communication/Patient Relations skills	1	2	3	4	5
15. Problem-solving and critical thinking skills	1	2	3	4	5
16. Work Quality	1	2	3	4	5
17. Work Quantity	1	2	3	4	5
18. Customer service	1	2	3	4	5
19. Overall evaluation of employee performance	1	2	3	4	5
20. How would you rate the overall training received by the employee while attending ACT College? <i>(Please circle one)</i>	Inadequate	Adequate	More than adequate		

PLEASE CONTINUE ON THE BACK

EMPLOYER FOLLOW-UP SURVEY

Your feedback is import to ACT College as we continue to train allied health professionals to meet the demands of the area workforce. In an effort to provide the best possibly trained candidate at all time to area employers, please take time to offer suggestions or comments regarding our current training programs.

In what areas do you feel employees from this program are best prepared?

In what areas do you feel additional preparation would be helpful?

Supervisor's Name

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Signature:

Date Completed:

Would you be interested in serving on our Education Advisory Board?

Yes

No