

# **Campus Safety Report (Fall 2007)**

This report is published in accord with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This act requires institutions that receive federal financial aid to publish and distribute, to its students and employees, crime information for each campus location.

## **Safety First**

It is the intent of ACT College to provide a safe workplace for employees and a safe learning environment for students. Safety is everyone's responsibility and can only be achieved through teamwork. Every employee or student must practice safety awareness by thinking defensively, anticipating unsafe situations and reporting unsafe conditions immediately.

## **Reporting Crimes, Suspicious Activities, and/or Emergencies**

Crimes, suspicious activities, and emergencies occurring on campus should be reported immediately to the Campus Director. Campus personnel will investigate the incident and take appropriate action. When warranted, incidents may be referred to the local police department.

## **What You Can Do**

Use common sense:

- do not leave purses, wallets, or valuables in open areas or unattended;
- do not leave car doors or classroom doors unlocked in your absence;
- walk on lighted sidewalks – do not take shortcuts through dark areas;
- walk with someone in the evenings.

If you see suspicious persons or a crime being committed report it immediately to the Campus Director and/or local police authorities.

## **Sex Offense Policies**

### **If a Sex Offense Occurs**

Students should report sex offenses to the Campus Director as soon as possible, whether or not the person plans to file charges. It is important to get medical attention as soon as possible and not to destroy any evidence, since physical specimens will be valuable information if the student decides to press charges. If a student wishes to notify local police of the alleged offense, school officials can assist.

## **Disciplinary Procedures**

Sexual assault is a violation of the school's code of conduct. Disciplinary procedures described in the *College Catalog* will be followed in cases of alleged sexual assault. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault. Possible sanctions for sex offenses include probation and/or dismissal.

## **Sex Offender Registry**

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. The information for the State of Virginia may be obtained at <http://www.vsp.state.va.us/>

## **Crime Report**

This report includes the specified crimes reported to Campus officials and local police agencies. Crimes are classified based on the Federal Bureau of Investigation's Uniform Crime Reporting Program definitions, as required by the Act.